

WETHERSFIELD TOWN HALL / LIBRARY RENOVATIONS BUILDING COMMITTEE MINUTES – THURSDAY May 15, 2008

Chairman Coombs called the Meeting to order at 600 P.M. in the Library Employee Lounge.

Present

Committee Member Name	Present	Absent	Excused
Joseph Coombs, Chairman	X		
Tim Tuell, Vice Chairman			
Raymond Grasso	X		X
Luke McEntire	X		
Carmen Pace	X		
Stuart Temple, Clerk Pro Tem	X		
Liaison Present			
Paul Montinieri, Council Liaison	X		
Tony Martino, Staff Liaison	X		
Mike Turner, Staff Liaison	X		
Staff & Guests Present			
Bonnie Therrien, Town Manager	X		
Liz Kirkpatrick, Asst Library Director	X		

Today is day 362 of the Project

1. Public Comments:

1. None

2. Approval of Minutes:

- A. Minutes of May 1, 2008 Meeting – Motion by Carmen Pace seconded by Tim Tuell to approved the minutes. **All but one member voted in favor (Stuart Temple abstained).**

3. Projects for Discussion:

I. Town Hall / Library Renovations – Phase 2

A. Expenditures

1. Kronenberger & Sons – App. No. 11 -\$360,810.00 – Motion made by Stuart Temple seconded by Luke McEntire to approve this payment. **All members voted in favor.**
2. Tuthill & Wells – Invoice 3822 -\$8,195.00 – Motion made by Stuart Temple seconded by Carmen Pace to approve this payment. **All members voted in favor.**

B. Change Orders

1. Change Order 35 – Insulate Dual Temperature Piping - \$10,982.37 – Chairman Coombs advised this had been discussed at previous meeting, but final numbers were not ready. If approved tonight it will be added to the Town Council's Agenda. This is the last portion of the pending change orders. Motion by Luke McEntire seconded by Stuart Temple to approve change order. **All members voted in favor.**

C. Staff Information

1. Budget Sheet dated May 8, 2008 – Motion by Stuart Temple seconded by Tim Tuell to accept this as information. **All members voted in favor.**
2. Job Meeting Minutes Dated April 23 & 30, 2008 & May 7, 2008– Motion by Stuart Temple seconded by Carmen Pace to accept this as information. **All members voted in favor.**

3. Chairman Coombs May 1, 2008 Letter to Council regarding Fund Transfer – Based on piping insulation update a revised letter dated May 15th was distributed to members to replace the May 1st draft in the packets. This change resulted in a \$10,000 increase in cost. Paul Montinieri raised questions regarding the revised quote and the markups. Mike Turner handed out a memorandum to Chairman Coombs that he prepared dated May 15th captioned “Further Info on PCO’s” After reviewing the data in Mike memo it was determined that only \$40,000 and not \$60,000 was needed from Town Council to finish the proposed work. Mike Turner will prepare a revised memo that will be sent to Town Councilors in the morning. Paul Montinieri requested Mike Turner prepare an item breakdown of the subs expenses for the piping. Motion made by Stuart Temple seconded by Carmen Pace to accept this as information. **All members voted in favor.**

D. Old Business

1. Construction Status – Chairman Coombs advised there are more people on the job site then have been there in the past. The Contractor is putting new flashing on the roof. They started installing stone panels on Tuesday. They hope to finish the stone work by Memorial Day. Kronenberger may be doing the caulking. The caulking will be a color close to the color of the window sash. The panels on the top are done so they can now start the mansard work. Piping work has started. They have to get the pipe runs to keep ahead of the stone work. Tomorrow they will bring a fan coil unit into the building to check where the pipe connections will go. Window work is progressing; they are currently working on the Library windows where the Town Clerk is currently located. Prime painting has started. A letter has been sent to Eunice DiBella regarding the vault door, fan and vct tile status. Chairman Coombs advised Eunice DiBella might not allow the vct tiles. If so we will have to look at cleaning and sealing the vault floor. The new column has been installed in Park & Recreation. Last Saturday they made the switchover on the electric panel. The contractor had a problem with their generators so the Fire Marshal arranged for a fire truck with a generator to help out. The new panel and transfer switch will automatically allow town hall and elevators to work on the generator during a power shutdown. As a result of the new lighting and other energy efficiencies installed our energy consumption is down. Once the project is complete we will have to look and see what our energy consumption is. The Energy Committee is for a place to install a solar panel they received. They want to install it on the small roof between Town Hall and the Library. Chairman doesn’t agree. The architecture of the new work doesn’t justify it. The panels can go on the main roof in an area where they couldn’t be seen. Stuart Temple advised that then new panels are made so they can be laid flat and not have to be on an angle. **NOTE:** Tim Tuell and Paul Montinieri left at 6:45 PM. Mike Turner advised that the technology vendor has laid most of the cabling to locations where they can make runs to all the jacks. There has been no problem with Kronenberger and Colossale both being on site doing their prospective work.
2. Library Shelving Results (tabled, bids under review) – Chairman Coombs advised bids are still being analyzed. Samples from the two lowest bidders have

been received and set up for members to look at. Once the meeting is over the Committee will look at the samples. Chairman Coombs still wants an analysis from the Architect on the shelving. Luke McEntire advised he had looked at the shelving and didn't see a lot of difference between them. Liz Kirkpatrick went over some of differences between the three systems. Chairman Coombs advised there is standard spacing for the shelves; this size shelving doesn't have to be bolted to the floor. The functionality of the shelving is the same. We have to look at functionality over form. Bonnie Therrien advised she doesn't want to have vendor issues. Bonnie wants to be able to go to Town Council in June with a recommendation.

E. New Business

1. None

4. Next Scheduled Meeting:

A. The next regular scheduled meeting will be Tuesday May 27, 2008 at 6:00 PM in Conference Room One.

Prior to adjournment Chairman Coombs offered to take members interested over to Town Hall to show him how things were progressing.

3. Adjournment: Motion by Stuart Temple seconded by Carmen Pace to adjourn. **All members voted in favor.** Meeting adjourned at 7:02 PM.

NOTE: Once the meeting was over members present went to inspect the shelving.

I hereby certify that the above is a true copy of the minutes approved by the Town Hall Renovations Committee.

Stuart Temple, Clerk – Pro Tem

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